



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY TRANSPORTATION SCHOOL
MARITIME & INTERMODAL TRAINING DEPARTMENT
461 KERR ROAD
FORT EUSTIS, VIRGINIA 23604-5458

ATSP-TDM

29 December 2010

SUBJECT: ICODES Course 8C-F26/822-F25

1. WELCOME - On behalf of the U.S. Army Transportation School, welcome to Fort Eustis, the Home of Transportation.

2. COURSE SCOPE - To create and deliver load plans including reports and diagrams imposed by the Surface Deployment and Distribution Command (SDDC). The performance-related functions in the executive module of new ship characteristics are discussed. Attendance is for E-5 and above and must complete Shipload and Stowage Course 8C-F20/822-F-26 prior to attendance. E-4 and below may attend based on space availability and Maritime Division Chief approval but they must complete the Shipload and Stowage Course as well. Course dates can be viewed on ATTRS website: <https://www.attrs.army.mil/attrs2.aspx>.

3. REPORTING INSTRUCTIONS: Attached are reporting Instructions for all students reporting to the US Army Transportation School at Fort Eustis.

a. Effective 31 October 2010, During normal duty days (Mondays through Fridays), all Soldiers attending either Initial Entry Training (IET) or Advanced Individual Training (AIT) with the U.S. Army Transportation School (MOSs of 88H10, 88K10, 88L10 or 88N10) will report to "E" Company, 244th QM BN at building 805, reporting to CQ personnel. Phone number for "E" Company is 757-878-1535 (DSN 826). All Soldiers that arrive during non-duty hours including weekends (attending either Initial Entry Training (IET) or Advanced Individual Training (AIT) with the U.S. Army Transportation School (MOSs of 88H10, 88K10, 88L10 or 88N10) will report to "E" Company, 244th QM BN at building 805, reporting to CQ personnel. Phone number for "E" Company is 757-878-1535 (DSN 826).

b. All Soldiers attending Warrant Officer Courses, Functional Courses and 20 Level Courses are to report to 2nd Staff and Faculty at BLDG 650 at 0600 Monday morning. Soldiers that report on Friday after 1600 or on weekends need to sign in with Post Staff Duty at BLDG 210, and then proceed to General Smalls Inn for Billeting. Warrant Officers and 20 Level Courses will be in Physical Fitness Uniform on Monday's in order to conduct height and weight and on Wednesday's an APFT will be conducted as part of In-processing. Functional Courses are not required to do height, weight, and APFT.

c. U.S. Marine Corps, Navy and Coast Guard students report with original orders as follows: Duty hours (Mon - Fri) 0730 - 1630 to the Marine Corps Representative (MARCORREP) Fort Eustis, Bldg 839 room 103 Ft Eustis Virginia, has been established as the focal point for

ATSP-TDM

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personnel reporting for duty. Students reporting to the installation during working hours will report to the MARCORREP with a copy of their TAD orders and military ID Card. Students reporting after hours may contact the MARCORREP at 757-878-5759 during normal business hours the day prior or report the next available business day. These procedures are necessary for ensuring consistency, quality, and uniformity in the joining and detaching process. In all cases, it is the reporting student's responsibility to properly check-in with the MARCORREP and check out with any other agencies prior to departure. The MARCORREP is responsible for the reporting endorsement of temporary additional duty (TAD). This document will serve as interim authority for all students in the absence of the MARCORREP.

4. Civilians: Refer to website <http://www//transchool.eustis.army.mil/student/welcome.htm> for reporting times and location of classes and additional pertinent information.

5. Transportation: Fort Eustis has a limited taxi service. Air travelers can be authorized compact rental cars. Newport News/Williamsburg International Airport, Newport News, Virginia, is located 8 miles from Fort Eustis. Norfolk International Airport is located in Norfolk, Virginia, and is approximately 35 miles from Fort Eustis. Commercial Limousine/Taxi service is available to and from both of these terminals to the Fort Eustis Gate only. Yellow Cab is the only taxi allowed on Fort Eustis.

6. CLOSING: On behalf of the Staff and Faculty of the Transportation School, I am delighted that you will be attending the ICODES course. We are sure that you will find the course both challenging and rewarding.